

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: April 13, 2021

LOCATION: Virtual Meeting via Zoom, 5:30 p.m.

PRESENT: Jennie Owens, Joseph Tortorelli, Robert Weil, Sam Cass, Pat Abusi, Linda Devlin.
County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Cass. Resolution #27-21 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Tortorelli. The motion passed unanimously.

MINUTES: Commissioner Tortorelli presented a motion to accept the minutes for the March 2021 regular meeting and the motion was seconded by Commissioner Weil. The regular minutes for March 2021, was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Tortorelli presented a motion to accept the financial statements for February 2021; the motion was seconded by Commissioner Cass and Resolution #28-21, approving the financial statements for February 2021, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Weil presented a motion to accept the bills and vouchers for March 2021; the motion was seconded by Commissioner Cass and Resolution #29-21, approving the bills and vouchers for March 2021, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Tortorelli presented a motion to accept the appointments and resignations for March 2021, the motion was seconded by Commissioner Cass and Resolution #30-21, approving the appointments and resignations for March 2021, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that the Library has re-opened to the public. All branches of the Camden County Library System, with the exception of the Merchantville Branch, reopened on Monday, April 12. The hours of operation are as follows: No contact pickup 10:00am to 8pm Monday through Thursday and 10am to 5pm Friday and Saturday; In building services are 10am to 2 pm Monday, Tuesday, Friday and Saturday and 4pm to 8pm Wednesday and Thursday. The Library is operating safely and is in compliance with NJ Executive Order #230 which indicates that our indoor occupancy shall not exceed 50% of maximum capacity at any given time, excluding Library employees and we are asking Library users to limit their visit to one hour per day. The Library meeting rooms will remain closed to the public.

Ms. Devlin announced that the renovations to the M. Allan Vogelson Branch are complete and we were proud to show the complete transformation of the building to Library visitors on opening day. The Library is bright and modern, featuring an expanded children's department and new programming room, new teen area, and comfortable reading and study areas on the second floor. NBC 10 interviewed Linda Devlin and took footage of the renovated Library.

Associate Director Jennifer Druce updated the Commission on the branches:

The staff at all branches of the library has been preparing to welcome back the public.

The South County Branch has created a new teen area.

A new chat service has started which is another way to connect with the community.

Ms. Druce read a letter from a patron praising the Merchantville branch and the staff for their services during the pandemic.

Ms. Devlin presented the Commission with a slide show of the renovations at the M. Allan Vogelson Branch.

The Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

New Personnel Policy 6.24 COVID-19 Protocol: Commissioner Tortorelli presented a motion to approve the New Personnel Policy 6.24 COVID-19 Protocol; Commissioner Cass seconded the motion and Resolution #31-21 was unanimously approved.

Revision, Policy CIR-5, Reserves: Commissioner Abusi presented a motion to revise Policy CIR-5, Reserves; Commissioner Weil seconded the motion and Resolution #32-21 was unanimously approved.

Ratify Revision of Policy CUS-2, Customer Behavior: Commissioner Abusi presented a motion to ratify Revision of Policy CUS-2, Customer Behavior; Commissioner Tortorelli seconded the motion and Resolution #33-21 was unanimously approved.

Ratify Revision of Policy INF-3, Internet Access and Computer Use Policy: Commissioner Abusi presented a motion to ratify Revision of Policy INF-3, Internet Access and Computer Use Policy; Commissioner Cass seconded the motion and Resolution #34-21 was unanimously approved.

Grant Review Form: Adult Basic Skills: The application will be in the amount of \$120,000.00 and will be used for funding for salaries, books, office supplies and organizational dues for the Literacy Department.

Recommendation for Appointment, Maintenance Superintendent: Commissioner Abusi approved the Open/Competitive provisional appointment, per Civil Service Commission regulations, of Erika Negron to the full time position (35 hr/wk) of Maintenance Superintendent effective April 18, 2021; Commissioner Cass seconded the motion and Resolution #35-21 was unanimously approved.

Dell Computers (State Contract M0483/19): Commissioner Tortorelli presented a motion to authorize an award of contract with Dell Computers (State Contract M0483/19) in the amount of \$26,548.80; Commissioner Weil seconded the motion and Resolution #36-21 was unanimously approved.

Agreement with Rutgers University for Security Services at the Nilsa Cruz Perez Branch: Commissioner Tortorelli presented a motion to authorize an Agreement with Rutgers University for Security Services at the Nilsa Cruz Perez Branch in the amount of \$58,080.00; Commissioner Weil seconded the motion and Resolution #37-21 was unanimously approved.

Grant Review Form, Cares Act Mini Grant, New Jersey State Library: The grant will support public libraries during the COVID-19 pandemic. The funds will be used to purchase devices that improve access to information for those who use the Ferry Avenue and Downtown libraries. Commissioner Tortorelli presented a motion to authorize Grant Review Form, Cares Act Mini Grant, New Jersey State Library; Commissioner Weil seconded the motion and it was unanimously approved.

OTHER COMMISSION BUSINESS:

PUBLIC PORTION:

ADJOURNMENT: Commissioner Tortorelli presented a motion to adjourn the meeting; Commissioner Abusi seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director
April 14, 2021



Certified by _____
Linda Devlin, Director

Date: April 14, 2021